



# EUROPEAN WEBSITE ON INTEGRATION

## www.integration.eu



### TEMPLATE FOR COLLECTING EXAMPLES OF PRACTICE

All fields must be completed in English, French OR German

FIELD/CHAMPS/FELD	CONTENT/CONTENU/INHALT
1. TITLE/TITRE/TITEL	Max 15 words. Please enter the name of the practice.
2. COUNTRY/PAYS/LAND	In which country does the practice take place?
3. ORGANISATION	Which organisation can be contacted for more information?
4. CONTACT PERSON/PERSONNE DE CONTACT/KONTAKTPERSON	Prime contact for this practice ( <b>Note that name and contact information of the contact person will be published on the Website</b> )
5. FUNCTION/FONCTION/FUNKTION	Function of the contact person
6. EMAIL/COURRIEL	Provide an e-mail address, either of the organisation or the contact person
7. LINK/SITE WEB/WEBSEITE	Please give a web link for further information about the project, programme or policy
8. PROJECT START DATE/DEBUT DU PROJET/PROJEKTBEGINN ...PROJECT END DATE/FIN DU PROJET/PROJEKTENDE ...ONGOING/EN COURS/ANDAUERND	Please enter the starting date. ( <b>project should be at least one year old</b> )  Please enter the ending date (if applicable).  Please choose yes or no.
9. SUMMARY/EXTRAIT/ABSTRACT	Max 75-100 words. Please summarise the main characteristics of the practice.
10. ISSUE/CHALLENGE AND GOALS/ASSUMPTIONS  PROBLEME/DEFI ET OBJECTIFS/HYPOTHESES  ANGELEGENHEIT/HERAUSFORDERUNG UND ZIELE/ANNAHMEN	Max 100-150 words. What issue is addressed? What are the starting situation and the context of the practice?  Please express your goals in quantitative and qualitative terms. What are the basic assumptions, rationales or theoretical models behind the practice?
11. HOW DOES IT WORK?/COMMENT CA FONCTIONNE?/WIE FUNKTIONIERT DAS?	Max 75-100 words. Which actions does the practice involve?
12. RESULTS/RESULTATS/ERGEBNISSE	Max 75-100 words. <ul style="list-style-type: none"> <li>▪ Quantitative and qualitative results in relation to the goals.</li> <li>▪ What is the users/target group's opinion of the activity?</li> </ul>
13. EVALUATION/EVALUIERUNG	Max 100 words. <ul style="list-style-type: none"> <li>▪ The type of evaluation performed or to be performed &amp; evaluation indicators</li> <li>▪ Available resources</li> <li>▪ Success/failures/side effects</li> <li>▪ Recommendations: do's and don'ts</li> </ul>
14. WHO WILL BENEFIT?/BENEFICIAIRES/WER PROFITIERT?	Max 40 words. <ul style="list-style-type: none"> <li>▪ Short description of target population</li> <li>▪ Expected coverage of the programme in terms of the number of persons reached</li> </ul>
15. SOURCE OF FUNDING AND RESOURCES USED/SOURCE(S) DE FINANCEMENT ET RESSOURCES UTILISEES/FINANZIERUNG UND BENÖTIGTE RESSOURCEN	Max 100 words. What source of funding did the practice benefit from? Be as specific as possible. What resources were used? Which of these resources were crucial? <ul style="list-style-type: none"> <li>▪ Practice annual or total budget (EUR)</li> <li>▪ Number and type of workers needed</li> </ul>
16. UPLOAD A FILE/TELECHARGER UN FICHER/EINE DATEI HINAUFLADEN	Please send related electronic documents (brochures, evaluations etc) so that they can be uploaded on the website

This template builds on the work of the European Urban Knowledge Network

